

RENTAL APPLICATION

201 Jestan Boulevard
New Castle, DE 19720
(302) 838-0631-Phone
(302) 838-0632-Fax

Office Use Only

Status: _____
Move-In Date: _____
Referral: _____
Referring Unit: _____
Last Month Rent: _____

Date of Application: _____

Applicant Name: _____

of Occupants: Adults: _____ Children: _____

Property Description: *Monthly Rental amount **does not** include utilities (electric/gas/water/trash/etc)*

Woodview/Treelane Terrace (Bear, 19701)
Unit #: _____ Monthly Rent _____ 2 BR

Wilshire Meadows (Newark, 19702)
Unit #: _____ Monthly Rent _____ 1 BR 2 BR

Expected Occupancy Date: _____

Length of Occupancy: _____ 1-year commencing on the date of occupancy.

The following deposits are required with all new applications and must be paid via cash.

1. **\$50.00** to hold a unit while the application is being processed.** This amount is refundable if the applicant is not qualified. If the applicant is qualified this amount will be deducted from the first month's rent.
2. **\$35.00 application fee (\$50 for 2 persons).** This amount is a one-time "non-refundable" fee.
3. If qualified, applicant must pay first month's rent (as noted under "property description") and a security deposit equal to the first month's rent prior to occupancy.
4. If employment verification must be done through a 3rd party, the applicant(s) is responsible for this additional fee and it must be paid prior to processing of the application.

Copies of the following are required with your application

1. **Photo ID** (Driver's license or other state-issued ID)
2. **Proof of income** (last three pay stubs or other forms of income)
3. **Proof of last three rental payments** (or mortgage if applicable)
4. **Social Security Card**

****IMPORTANT!!!**

The applicant understands that if this application is accepted and the applicant fails to execute a lease by the "**Expected Occupancy Date**" specified above, or fails to pay the required deposits (including first month's rent and security deposit), the \$50.00 deposit will be forfeited as liquidated damages. **IMPORTANT: If it is determined that false information has been stated on the rental application (invalid SSN, personal information, etc.) the \$50.00 deposit will be forfeited!!**

It is also understood that if the applicant is not qualified, or if the premises are not ready for occupancy by the applicant by the "**Expected Occupancy Date**" specified above, the \$50.00 deposit shall be returned to the applicant upon the applicant's request.

PERSONAL INFORMATION

All information **must be completed in full in order to insure timely processing of the application. An incomplete application may also result in the loss of unit and forfeiture of deposit**

Full Name: _____		
SSN: _____	Birth Date: _____	
Day Phone: _____	Evening Phone: _____	Cell Phone: _____
Present Address: _____		
_____	_____	_____
(City)	(State)	(Zip Code)
How Long at Present Address? _____		Rent Payment: _____
Landlord Name: _____		Phone Number: _____
Prior Address: _____		
_____	_____	_____
(City)	(State)	(Zip Code)
How Long at Prior Address? _____		Rent Payment: _____
Landlord Name: _____		Phone Number: _____

Have you ever been evicted or had civil judgment against you from any premises? Yes No
If yes, please explain: _____

Have you ever experienced late rental payments: Yes No
If yes, please explain: _____

Are there circumstances that may interrupt your ability to pay rent? Yes No
If yes, please explain: _____

Employer: _____	Phone Number: _____
Address: _____	
Position: _____	How Long? _____
Supervisor: _____	Annual Income: _____

PERSONAL INFORMATION

All information **must be completed in full in order to insure timely processing of the application. An incomplete application may also result in the loss of unit and forfeiture of deposit**

Full Name: _____

SSN: _____ Birth Date: _____

Day Phone: _____ Evening Phone: _____ Cell Phone: _____

Present Address: _____

(City)

(State)

(Zip Code)

How Long at Present Address? _____ Rent Payment: _____

Landlord Name: _____ Phone Number: _____

Prior Address: _____

(City)

(State)

(Zip Code)

How Long at Prior Address? _____ Rent Payment: _____

Landlord Name: _____ Phone Number: _____

Have you ever been evicted from any premises? Yes No

If yes, please explain: _____

Have you ever experienced late rental payments? Yes No

If yes, please explain: _____

Are there circumstances that may interrupt your ability to pay rent? Yes No

If yes, please explain: _____

Employer: _____ Phone Number: _____

Address: _____

Position: _____ How Long? _____

Supervisor: _____ Annual Income: _____

Driver's License #: _____ Issuing State: _____
Vehicle Model/Yr: _____ Color: _____ Tag #: _____

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Vehicle Model/Yr: _____ Color: _____ Tag #: _____

Nearest Relative not living with you:
Name: _____ Relationship: _____
Address: _____
Phone #: _____

Do you have pets? Yes No Type: _____
Any type of pet must be disclosed regardless of classification or purpose of animal. Non-disclosure of any type of animal is misrepresentation and will result in disqualification, forfeiture of deposit and/or termination of lease.

I represent that the information provided in this application is true and correct to the best of my knowledge. Empire, L.L.C. or Wilshire, L.L.C. is hereby authorized to verify the references and employment information given in this application. Empire, L.L.C. or Wilshire, L.L.C. is also authorized to conduct credit AND criminal background checks.

Applicant's Signature

Date

Co-Applicant's Signature

Date

*****It is against the law to discriminate against prospective tenants on the basis of race, religion, national origin, age, or disability. Local or state laws may include additional classes which are protected from discrimination in housing.*****